



# Pilot International Pick Me Up Grant Application

Grant Applications will be reviewed quarterly by the Pilot International Staff and Executive Committee. The deadlines for each quarter are **on or before:**

- September 15
- December 15
- March 15
- June 15

Each club is eligible to receive one (1) Pick Me Up grant per Pilot year. Please send completed applications to [lia@pilothonq.org](mailto:lia@pilothonq.org) or [pickmeups@pilothonq.org](mailto:pickmeups@pilothonq.org).

NOTE: If a grant request application does not meet criteria in one quarter, the submitting Pilot Club may reapply in a future quarter.

**Pick Me Up grants are to be used to fund Pick Me Up projects that are planned and have not been completed. Grants funds are not to be used to reimburse clubs for Pick Me Up projects completed before the club received the grant. Grants will not be awarded for a Pick Me Up completed within 30 days of deadline submission date.**

Grant Applications should be emailed or mailed by post by the deadline to Pilot International Headquarters. (Electronic signatures are acceptable and encouraged). Mark your envelope: **"Pick Me Up Grant Application enclosed"**. If emailing, Subject line should read: **"Pick Me Up Grant Application attached"** Allow time to receive the grant prior to the date the Pick Me Up will be delivered.

Goal: At its most fundamental level, the Pick Me Up program is here to provide additional care and kindness to caregivers, individuals and groups so we can realize our vision that all are valued.

Include:

Date of Application: \_\_\_\_\_

Club Name: \_\_\_\_\_ District: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Descriptive title of Pick Me Up project: \_\_\_\_\_

Estimate date Pick Me Up will be delivered: \_\_\_\_\_

**Estimated date must be at least 30 days beyond the deadline submission date.**

Estimated number of Pilots participating: \_\_\_\_\_ Total # of Club Members: \_\_\_\_\_

How many caregivers will receive the Pick Me Up? : \_\_\_\_\_

What is the amount of the grant you are requesting? (up to \$200): \_\_\_\_\_

**On separate sheets of paper please provide the following:**

1. Describe the Pick Me Up in Detail and how it relates to the Pick Me Up program goal.
2. Describe how and why your club decided to do this Pick Me Up.
3. Discuss the benefit to the recipient(s), as well as how the club members will be involved.
4. Attach an estimated itemized budget for the Pick Me Up.

**Note: If Application with signatures is not received, the application will be disqualified.**

**IMPORTANT: Follow-Up Requirement**

If the grant is awarded to your Club, you are required to submit the following to Pilot International within 30 days of the Pick Me Up. Failure to submit this information may require you to forfeit the grant funds and repay them. It may also disqualify you from applying for future Pick Me Up grants. No other request for this information will be sent, so please keep a copy of this application in your files.

*Up to thirty (30) days after your Pick Me Up, please submit the following to PI Headquarters:*

1. A description of the Pick Me Up, including who was present, date and time.
2. Any written or verbal responses from the recipient(s) and their names.
3. Photos taken at the Pick Me Up event, if possible.

\_\_\_\_\_  
Club President's Printed Name

\_\_\_\_\_  
Club Treasurer's Printed Name

\_\_\_\_\_  
Club President's Signature

\_\_\_\_\_  
Club Treasurer's Signature

Date received at Pilot International: \_\_\_\_\_

**THANK YOU FOR YOUR PILOT SERVICE!**