

## Steps to Charter a New Compass Club

- ✓ Submit a *Notice of Intent to Charter a New Compass Club*, copying the District Governor, and to the PI Anchor/Compass Specialist at Headquarters.
- ✓ Establish a minimum of 5 charter members. This is a Bylaw requirement in order to charter the club.
- ✓ Name of the sponsoring Pilot Club, Pilot Member or Pilot District including contact information.
- ✓ Proposed name of the *new* Compass Club.
- ✓ Name and contact information of the Compass Club Advisor and if school affiliated, include all contact information for the school (address and phone number).
- ✓ Include a proposed Charter Date (Charter Ceremony).
- ✓ **IMPORTANT:** All dues/costs and the charter fee must be received by the Anchor/Compass Specialist at PI Headquarters before the Compass Club is established.
  - Annual International Dues are as follows (District and Club dues may also apply):
    - \$30 Membership Dues per member
    - \$10 Initiation Fee per member (waived for former Anchors)
    - \$6 Insurance Fee per member
- ✓ The official Charter and Membership Certificates will be mailed from the Anchor/Compass Specialist. Complimentary resources will be mailed in addition to the Charter and Certificates. The Compass Charter will be flat mailed to the contact as provided to the Anchor/Compass Specialist. This will allow the new club to frame the Charter should they desire.