



Pilot International 2023 Annual Convention & Leadership Conference Marketplace Agreement Form

This document serves as the written Agreement between Pilot International, Inc. and Pilot Club/Pilot District ("Pilot") or Vendor (including Pilot Member for profit) participation at Pilot International's 2023 Annual Convention & Leadership Conference & Anchor Summit held at the Hyatt Regency hotel in Bellevue, Washington.

All Pilot Marketplace Agreements are due to Pilot International Headquarters by May 26, 2023 in order to guarantee your space.

The 2023 Pilot Marketplace will be in the Evergreen room of the Hyatt Regency.

HOURS OF OPERATION

Pilot Clubs/Vendors may begin setup on Wednesday, June 28, 2023 at 4:15 PM.

The Pilot Marketplace will open at 7:30 AM on Thursday, June 29, 2023. The Pilot Marketplace will be open:

- Thursday, June 29, 2023: 7:30 AM – 5:00 PM
- Friday, June 30, 2023: 7:30 AM – 5:00 PM
- Saturday, July 1, 2023: 7:30 AM – 1:30 PM
- Pilot Clubs/Vendors may begin disassembly on Saturday, July 1, 2023, after 1:30 PM

The Hyatt Regency will provide one (1) 8-foot table and two (2) chairs.

- Free WiFi in the Marketplace.
- Pilots/Vendors are responsible for all equipment and supplies necessary for setup of space.
- Pilot Marketplace is in a secure location and will be locked each night.
- Pilot International takes no responsibility for lost, stolen, or damaged items left overnight.
- Fees for participation in the 2023 Pilot Marketplace are due upon execution of this Agreement.

ACCOMMODATIONS

The Hyatt Regency and the Hilton Garden Inn are the designated hotels for Convention. The marketplace area is in the Hyatt Regency. Pilots/Vendors will be granted the Pilot International room rate of \$159.00 per night (Hyatt Regency) and \$179.00 per night (Hilton Garden Inn) plus tax. When making your hotel reservations, let the hotel know that you are attending the 2023 Pilot International Convention. Go to <https://www.pilotinternational.org/convention2023/> for more information.

PRICING

- Vendor (Including Pilot Member for profit) = \$100.00
- Pilot Club/District = \$50.00
- There will be an additional charge for power of \$100.00
- There will be a charge for additional tables of \$50.00

Mail or email (clubservices@pilohtq.org) completed form and payment to:

Pilot International Headquarters
Attn: Claire Wells, Marketplace Payment
102 Preston Ct.
Macon, Georgia 31210

CANCELLATIONS

- All event cancellation requests must be made via email to clubservices@pilohtq.org prior to June 9, 2023.
- There is a \$25 per person deduction for cancellations.
- No refunds will be issued after June 9, 2023.

For assistance please call 478-477-1208 or email clubservices@pilohtq.org.

CONTACT INFORMATION

Vendor/Pilot Name: _____

Phone Number: _____

Email: _____

Pilot Club: _____

District: _____

Address: _____

SIGNATURES

Pilot Club or District/Vendor (PRINT) Date

Pilot Club or District/Vendor Signature

Permission is requested to display and sell or take orders for merchandise or drawing tickets. It is understood that such solicitation must be a CLUB APPROVED FUNDRAISING ACTIVITY AND WILL BE RESTRICTED to the authorized area and times designated.

Description of merchandise or drawing:

Does it utilize the Pilot Logo or any other trademarked emblem? _____

If so, has permission been obtained? Yes No

Yes, I will be attending the 2023 Convention as a Vendor (including Pilot Member for profit). \$100.00

Yes, we will be attending the 2023 Convention as a Pilot Club/District. (\$50.00)

Yes, access to a power supply during Marketplace hours will be needed. (\$100.00)

Yes, I will need ___ additional table & chairs. (\$50.00)

TOTAL AMOUNT REMITTED: _____

PAYMENT METHOD

Check Enclosed (Make checks payable to "Pilot International")

Paying by Credit Card

COMPLETE IF PAYING WITH CREDIT CARD

Visa Account Number : _____

MasterCard Expiration Date: _____

American Express CVC# : _____

Discover Card Holder Name: _____