



District Compass Coordinator Job Description

The District Compass Coordinator is appointed by the District Governor. The Coordinator is selected based on the following criteria:

- Experienced with and understands the Compass program
- Communicates effectively with Compass leadership at the district and club levels
- Possesses leadership skills at the club and district levels

Duties of the District Compass Coordinator:

- Responsible for growth and expansion in the district as directly relates to annual goals submitted by the appointed coordinator to the District Governor and District Advisory Council
- Coordinates and shares information concerning Compass with officers and clubs throughout the district
- Works with the District Governor
 1. Provides district Compass information for the Governor's Bulletin
- Presides over District Compass Program
 1. Meets regularly with the District Compass officers
 2. Compiles or assigns distribution of a District Compass Newsletter (at least 3 during the year)
 3. Promotes attendance at District Compass Convention and annual Pilot Convention
 4. Contacts clubs that are delinquent in remitting their international and district dues.
 5. Identifies clubs that may need assistance and provides support and encouragement
- Works with PI Staff and PI Coordinator
 1. Communicates regularly with the staff PI Compass Specialist and the appointed PI Compass Coordinator
 2. Provides District Compass news/information/pictures to headquarters