



RUBY NEWHALL MEMORIAL SCHOLARSHIP APPLICATION



Our Mission: to influence positive change in communities throughout the world.

The Ruby Newhall Memorial Scholarship was established in October 1949. Ruby Newhall was from Gainesville, Florida and was president of Pilot International. Her contacts with international students at the University of Florida strengthened her belief that these students could contribute significantly to improving international relations.

Ruby Newhall's dream of establishing a scholarship fund to enable international students to study in the U.S. and Canada became a reality after her death in 1949 when her family suggested scholarship contributions in her memory in lieu of flowers. The Ruby Newhall Memorial Scholarship Fund became a part of Pilot International in 1975.

Scholarship funds, not to exceed \$1,500 are disbursed for one full academic year and must be used for tuition and related educational expenses considered necessary by the Executive Committee. Assistance may only be extended to students who are studying through the doctorate level.

An applicant for the Ruby Newhall Memorial Scholarship must be from a foreign country, pursuing a degree in the United States or Canada. The field of study must be of a nature that it improves the quality of life for the community in their home country. The applicant must have completed at least one semester in a college in the United States or Canada by the application submission date and have a cumulative grade point average of 3.0 on a 4.0 scale. The applicant must be a full time student and remain a full time student for the duration of the scholarship.

The student must have a documented Visa at the time the application is completed, submitted, graded and the scholarship is awarded. Failure to have a valid Visa at any time during this process could disqualify the student.



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This application must be postmarked or email time stamped to the Pilot International Headquarters by **March 15.**

This application contains:

Policies Governing Pilot International Scholarships

Scholarship Profile

Student Application

Scholarship Financial Aid Worksheet

Student Agreement

Application Checklist

Completed applications may be mailed, emailed, or faxed:

Mail

Pilot International, Inc.

102 Preston Court

Macon, Ga 31210

Email

sierra@pilothonq.org

Fax

(478) 477-6978

For the 2017-2018 Scholarship Cycle



Policies for all Pilot International Scholarships

1. The Executive Committee of Pilot International will provide the overall administration of the scholarship funds.
2. The Scholarship Committee will review and grade scholarship applications and make recommendations to the Executive Committee of Pilot International. The Scholarship Committee will recommend as recipients of scholarships those persons who, in the sole judgment of the Committee, are best suited to further the purposes of the fund.
3. Scholarship funds may be used for tuition and related educational expenses considered necessary by the Executive Committee. Actual amounts awarded may vary.
4. In accordance with IRS regulations, officers, directors, trustees, employees, or current members of the Scholarship Committee of Pilot International are not eligible for scholarship programs sponsored by Pilot International.
5. When an application has been approved, the scholarship recipient will be notified and payment will be made in one installment directly to the applicant's educational institution upon receipt of the appropriate forms.
6. Once approved, a student may reapply annually by submitting an updated application and supportive documents – if the club elects to continue sponsorship of the student. However, any given student may only be awarded a total of three (3) scholarships during his / her academic career.
7. A scholarship applicant is limited to one scholarship award annually. If an applicant is eligible for more than one scholarship, the Scholarship Committee members will decide on the scholarship most appropriate for the individual.



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Applicant's Responsibilities

1. Provide the appropriate information requested in the scholarship application so the relative merits of the applications may be judged.
2. Have and maintain a cumulative grade point average of 3.0 on a 4.0 scale and a 4.0 on a 5.0 scale.
3. Have completed at least 12 semester hours in a college in the United States or Canada by the application submission date.
4. Be willing to sign and abide by the terms of the Student Agreement.
5. Student's Transcript(s):
These should be the most recent college-level course work. Transcripts downloaded from school websites are accepted if unaltered and URL is visible at the bottom of the printed page. The student's cumulative GPA must be listed. If GPA is not listed, an official paper copy must be requested by the applicant from the school's registrar and submitted with the application.
6. Two letters of Recommendation:
These should address character, commitment, and ability. Letters must be dated within 12 months of the date of application. The letters should be from qualified persons such as a professor who has taught the applicant, a faculty advisor, or an employer. If these arrive in sealed envelopes, the club should open the envelope to verify the letter.

Scholarship Applications that are incomplete or do not include all of the appropriate documentation will not be processed.

For the 2017-2018 Scholarship Cycle



Student Application

(Information must be typed)

Applicant’s Responsibilities: All applicants are required to-

Provide the appropriate information requested in the scholarship application so the relative merits of the applications may be judged.

Have and maintain a cumulative grade point average of 3.0 on a 4.0 scale and a 4.0 on a 5.0 scale.

Have completed at least 12 semester hours in a college in the United States or Canada by the application submission date.

Be willing to sign and abide by the terms of the Student Agreement.

Biographical Information:

Applicant’s Name: _____

Permanent Address: _____

Phone / Email: _____

Current Occupation (if applicable): _____

D.O.B/ Place of Birth: _____

Total Length of Time in U.S. or Canada: _____

Do you have IMMIGRATION documentation that states you are legally in the U.S.?

Yes ____ No ____

PLEASE ATTACH A PHOTOCOPY OF APPROVED IMMIGRATION DOCUMENTS

Academic Record:

1. Educational Background:

Please provide the name and location of the schools you have attended:

Secondary: _____

Previous College/University (Please use this portion to indicate previous enrollment in a Community or Junior college setting):



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Degree Granted: _____

Academic Status at the beginning of the term of scholarship:

____ Masters Candidate ____ Doctoral Candidate

Most Recent GPA: _____ **Cumulative GPA:** _____ **Hours Completed:** _____

Additional hours needed to complete degree: _____

Planned degree: _____ **Anticipated Graduation Date:** _____

Degree Area (Brief description of how your field of study will improve the quality of life for the community in the home country):

Name and Address of College / University you are attending or plan to attend:

Telephone Number: _____ **Fax:** _____

Current Accreditation Status and Accrediting Body:

2. Career Objectives:

A. Write a 100-150 word essay explaining how you will use your education.

B. Write a 100 – 150 word essay explaining how you will be able to foster better international relations after completing your education in the U.S or Canada?

Please attach any additional documents necessary to fully expound on the essay questions above.



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3. Financial Need

A financial aid worksheet is included with this application. Please carefully follow all instructions that are listed on the worksheet. You will have to have the college financial aid office assist you with this worksheet.

4. Attach a summary of volunteer hours and employment history. You may also include a current resume.

5. Attach two letters of recommendation dated within 12 months of this application.

Use the checklist provided to ensure your application is complete prior to submitting your application.



Financial Aid Worksheet

This form must be completed & submitted whether or not the student is receiving financial aid.

Check One: ___ Full Time ___ Part Time

Part 1 – To be completed by student

Complete Part 1 of the Financial Aid Worksheet (FAW), authorizing release of information and submit it to your Financial Aid Office which should complete Part 2. The FAW should then be returned to you with a signature and an official stamp affixed to the bottom.

Name: _____ **ID #** _____

Permanent Mailing Address: _____

Phone / Email: _____

I authorize you to release the information requested in **Part 2.**

Student’s signature: _____

Part 2 – To be completed by the school’s financial aid officer (ONLY)

Please complete sections A – E, sign, affix an official stamp of the school, and return directly to the student. Only this original FAW is acceptable. Thank you in advance for your assistance. If tuition cost has not yet been determined for the upcoming year, please use the current year’s costs.

Section A.

Estimated Student Expenses for Academic Year: \$_____

Tuition \$_____

Fees \$_____

Books \$_____

Living Expenses \$_____

On Campus: ___ **Off Campus:** ___ **With Family:** ___

Total Expenses (A) \$_____



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Section B.

Assistance received or benefited from at this institution. (Include estimates if actual figures are not available.)

List all Grants/Scholarship Awards	Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total (B) \$ _____

Section C.

Student loan history at this institution (Include estimates if actuals figures are not available.)

Type (Received/Pending)	Date	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total (C) \$ _____

Section D.

Please list total amount personally contributed by the student or the student's family.

Total (D) \$ _____

Section E.

Financial Aid Officer-Please sign and date the final portion of the financial aid document.

Financial Need Analysis

Student Expenses (A) \$ _____

Less

Estimated Aid (B + C) \$ _____



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Family Contributions (D): \$_____

Equals

Estimated Need: \$_____

Authorized Signature

Date

Printed Name

Title

Name of Institution: _____

Phone: _____

Email: _____



Pilot International Scholarship Checklist

<p>This checklist shows all requirement for all scholarships. This sheet MUST be included with the application packet. If items are not completed and/or included, the application CANNOT be processed.</p>	
	<p>Check Task As Completed</p>
Deadlines have been met.	
Application is TYPED including essays.	
Completed Forms:	
Student Application (Including Essays)	
Student Transcript(s)	
Financial Aid Worksheet	
Two Current Letters of Recommendation	
Correct Student Agreement with Witnesses	
Volunteer Service & Employment History	
GPA meets Criteria	
Student Meets Criteria	
Checklist	

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____

Date: _____

Scoring Ranges

- | | |
|-----------------------------------|---|
| A. Academic Record (15-25) | D. Volunteer Service/Employment (1-20) |
| B. Career Plans (15-25) | E. Letters of Recommendation (1-5) |
| C. Financial Need (10-20) | F. Organization/Presentation (1-5) |



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Student Agreement

Check one: Full Time ___ Part Time ___

I have applied for a Ruby Newhall Memorial Scholarship from Pilot International. Should a scholarship be awarded to me, I understand and agree to comply with the following policies:

1. I will be aware of my representative of Pilot International and my school and uphold the ethics and principles of both.
2. I will notify Pilot International in advance of any intent to change my major or curriculum from the one approved for my scholarship. Notification will be made prior to making such a change, as it could alter my scholarship eligibility.
3. I will correspond with Pilot International at least once each term while this scholarship is in effect and will furnish official transcript of my grades for every term the scholarship is in effect.
4. I understand I am to have current immigration documents at all times.
5. I understand I cannot solicit funds from Pilot members or Pilot Clubs.
6. I fully understand that unless the Registration Verification form and my current official transcript(s) are sent to Pilot International Headquarters by December 1, after the scholarship is awarded, that I automatically forfeit my scholarship award.
 - The requested documents can be mailed or emailed to the address provided on pg. 2 of the scholarship application
7. I understand the scholarship is for graduate and doctorate students and that I must maintain full-time status.
8. I intend to return to my home country within six months after the completion of the scholarship or further studies and will remain there for at least two years. I will use the training I have received for the advancement of human health, education, and welfare of my fellow countrymen.

Applicant's Printed Name

Date

Applicant's Signature

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Please provide the following information from two witnesses:

	Witness #1	Witness #2
Printed Name:	_____	_____
Address:	_____	_____
	_____	_____
Phone:	_____	_____
Email:	_____	_____
Signature:	_____	_____